GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA** *Advantage!,* a menu-driven database system. The INTERNET address for **GSA** *Advantage!* is **http://www.gsaadvantage.gov**

SCHEDULE TITLE: 738 X Human Resources (excluding EEO Services)
FSC GROUP: 738

CONTRACT NUMBER: *GS-02F-126AA*

CONTRACT PERIOD: March 22, 2013 through March 21, 2018

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov

CONTRACTOR: **APC Workforce Solutions, LLC dba as ZeroChaos**
                          420 South Orange Avenue
                          Suite 600
                          Orlando, Florida 32801
                          Telephone: 877-937-6242
                          Fax number: 877-888-9376

CONTRACTOR'S ADMINISTRATION SOURCE: Robert Dailey, 407-770-7171 ext 6012
                                                    Kenneth Goodwin 407-770-6137

BUSINESS SIZE: Large, Minority Owned Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN #	DESCRIPTION
595-21	**Human Resources Services (excluding EEO)**
595-27	**HR Support: Pre-employment Background Investigations**

1b.   LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A

1c.   HOURLY RATES:
            See attached schedule for rates and job descriptions

2.   MAXIMUM ORDER*: $1,000,000 (as negotiation breakpoint only), sales unlimited

        *If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3.	**MINIMUM ORDER:** $100.00

4.	**GEOGRAPHIC COVERAGE**: 48 contiguous states, Alaska, Hawaii, Washington D.C., Puerto Rico, U.S. Territories, and to a port or consolidation point within the aforementioned locations for orders that are received from overseas activities.

5.	**POINT(S) OF PRODUCTION**: N/A

6.	**DISCOUNT FROM LIST PRICES: 8**% basic discount - for calculation of the GSA Schedule price (price paid by customers ordering from the GSA Schedule, and the price to be loaded in to GSA Advantage), the contractor should deduct the appropriate basic discount from the list price and add the prevailing IFF rate to the negotiated discounted price (Net GSA price). The current IFF is .75% and should be calculated as follows: Negotiated price divided by (1 minus .0075) which equates to Negotiated price divided by 0.9925. Example: ($100,000 / 0.9925) = $100,755.67

7.	**QUANTITY DISCOUNT(S):** None

8.	**PROMPT PAYMENT TERMS:** N/A

9.a	**Government Purchase Cards must be accepted at or below the micro-purchase threshold.**

9.b	**Government Purchase Cards are not accepted above the micro-purchase threshold.**

10.	**FOREIGN ITEMS**: None

11a.	**TIME OF DELIVERY**: N/A

11b.	**EXPEDITED DELIVERY:** N/A

11c.	**OVERNIGHT AND 2-DAY DELIVERY:** N/A

11d.	**URGENT REQUIRMENTS:** Agencies can contact the Contractor's representative to effect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12.	**FOB POINT:** N/A

13a.	**ORDERING ADDRESS:** Same as contractor address.

13b.	**ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3**

14.	**PAYMENT ADDRESS**: Same as contractor address

15.	**WARRANTY PROVISION:** Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty.

16.	**EXPORT PACKING CHARGES**: N/A

17.	**TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE**: **(CONTRACTOR TO LIST APPLICABLE INFO FOR THRESHOLDS ABOVE THE MICRO PURCHASE LEVEL)** None.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE**): N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE**): N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **Section 508 Compliance for EIT:** N/A

25. **DUNS NUMBER: 807 886 697**

26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** CCR Registered data base

Job Title	Role	Job Description
Human Resource Assistant II	Human Resource Dept.	Support various Human Resource client requests to include the functions of workforce planning and implement client sourcing and recruiting programs to ensure effectiveness and consistency. BS in HR and entry level experience.
Human Resource Consultant I	Human Resource Dept.	The HR Consultant I assist with the administration of day to day operations as directed by the HR Manager. Also carries out the responsibilities in departmental development and executive administration. BA or BS needed with entry level experience.
Human Resource Consultant II	Human Resource Dept.	All of the above functions plus the responsibility of employee relations, training and development as directed by the HR Manager/Director. BA or BS needed, a PHR certification a plus and 3 years' experience.
Human Resource Consultant III	Human Resource Dept.	The HR Consultant III guides and manages the HR services, policies, and programs for a medium to large company. The major areas of consultation include: recruiting and staffing, employee relations, and policy development and documentation. 4 year degree plus a PHR certification and 5 years' experience.
Subject Matter Expert I	Human Resource Dept.	Develop and deliver consultation and training customized for the client to include training for process improvement, change management, and applicant tracking system. BS or BA in HR, MBA a plus but not required and entry level experience.
Subject Matter Expert II	Human Resource Dept.	Develop and deliver consultation and training customized for the client to include training for process improvement, change management, and applicant tracking system. BS or BA in HR, MBA and 5 years + experience
Subject Matter Expert III	Human Resource Dept.	Develop and deliver consultation and training customized for the client to include training for process improvement, change management, and applicant tracking system. BS or BA in HR, MBA and 7 years + experience
Human Resource Specialist I	Human Resource Dept.	The HR specialist I assist in managing day to day operations of the Human Resource Office. Also manages the administration of the policies, procedures and programs as directed by the HR manager. BS or BA in HR, PHR a plus and entry level experience.

Human Resource Specialist III	Human Resource Dept.	The HR Specialist III carries out responsibilities in the following areas: departmental development, HR information Systems (HRIS), employee relations, training and development as directed by the HR Manager. BA or BS necessary, PHR needed and 7 years+ experience.
Senior Training Specialist	Human Resource Dept.	Develop and deliver consultation and training customized for the client on a senior level, working with the HR Director to meet company goals and standards. Directs interviews and candidate selection using an applicant tracking system. BA in HR, PHR a plus and 7years+ experience.
Training Specialist I	Human Resource Dept.	Develop and deliver Human Resource training customized for the client to include, but not limited to training for processes improvement, change management, interview and candidate selection, and applicant tracking system utilization. 2 year degree Associates) and PHR certification a plus with entry level experience.
Training Specialist II	Human Resource Dept.	Develop and deliver Human Resource training customized for the client to include, but not limited to training for processes improvement, change management, interview and candidate selection, and applicant tracking system utilization. BA in HR and 5 years + experience. PHR certification a plus.
Recruitment & Placement Specialist	Human Resource Dept.	Supports various Human Resource client engagements to include the recruitment process for both internal and external candidates, determine Job classifications and skill sets. BA.BA required and 2 years + experience. PHR certification are a plus but not required.
Aerospace and Defense		
Aircraft Stress/Fatigue Analyst Engineer	Direct and coordinate activities of stress/fatigue department	Formulate design of aeronautical and aerospace products or systems to meet Customer's requirements. Analyze project requests and proposals and engineering data to determine feasibility, predictability, cost, and production time of aerospace product. Review performance reports and documentation from customers and field engineers, and inspect malfunctioning or damaged products to determine problem as relates to stress/fatigue of an aircraft. BSAE or BSME required. 5-7 yrs. exp.
Aircraft Design Engineer	Direct and coordinate	Formulate design of aeronautical and aerospace pro9ducts or systems to meet

		activities of engineering and technical personnel		customer requirements. Analyze project requests and proposals and engineering data to determine feasibility, cost, and production time of aerospace product. Review performance reports and documentation from customers and field engineers, and inspect malfunctioning or damaged products. BSAA or BSME required. 5-7 years exp.
Project Manager		Engineering department		Works closely with all engineering managers to plan and schedule work as well as equipment needed to start and complete a project. Use of software for flow charting work progress and schedules needed manpower for the project. BSME or BSEE req'd min 5-7 yrs. exp
Real Time Systems/Simulation Software Engineer		Engineering/Systems Department		Uses computer generated techniques, simulates hardware and software problems, tests and evaluates alternative solutions, and recommends and implements appropriate operational solutions. Codes programs in C++, Assembler, and other appropriate languages. Conducts feasibility studies and develops system, time, equipment and cost requirements. BSEE or BSCS required min 5-7 yrs. exp.
Automated Systems Testing Engineer		Engineering/Systems Department		Provides technical assistance to clients by performing testing, and maintenance for electronics /drives/motors/machine controllers/PLC systems, including trouble shooting works. Carry out necessary field engineering if required, overall co-ordination and technical support throughout the duration of a project to ensure customer satisfaction. BSME or BSEE required min 5-7 yrs. exp
Electrical Engineer, PE		Engineering Department		Design, develop, test, or supervise the manufacturing and installation of electrical equipment, components, or systems for commercial, industrial, military, or scientific use. Research, design, develop, and test electronic components and systems for commercial, industrial, military, or scientific use utilizing knowledge of electronic theory and materials properties. Design electronic circuits and components for use in fields such as telecommunications, aerospace guidance and propulsion control, acoustics, or instruments and controls. Must have BSEE and 10 years exp.

Mechanical Engineer, PE		Engineering Department		Mechanical Engineers perform engineering duties in planning and designing tools, engines, machines, and other mechanically functioning equipment. Oversee installation, operation, maintenance, and repair of such equipment as centralized heat, gas, water, and steam systems. Must have BSME and minimum 10 years exp.
Project Engineers		Engineering Department		**Project Engineers** Plan, direct, or coordinate activities in such fields as architecture and engineering or research and development in these fields. **Agricultural Engineers a**pply knowledge of engineering technology and biological science to agricultural problems concerned with power and machinery, electrification, structures, soil and water conservation, and processing of agricultural products. . Must have BSME and minimum 10 years exp.
Architects		Building Development and/or Engineering Department		Plan and design structures, such as private residences, office buildings, theaters, factories, and other structural property. Must have BS/MS Architecture have state license and minimum 6 years exp.
Project Schedulers		Engineering or Building Department		Plan, direct, or coordinate the work activities and resources necessary for manufacturing products in accordance with cost, quality, and quantity specifications. . Must have BS and minimum 2 years exp.
Information Technology		**Role**		**Job Description**
Information Technology Manager		Information Technology/Systems		The information technology manager is responsible for the implementation, support and management of the IT department within an organization. They are also responsible for managing resources and budgets to carry out initiatives and maintain a state of the art IT department. The IT manager may also function as the Systems Analyst and be responsible for gathering requirements and creating technical and functional documentation. BS in Computer Science or BS Business Administration with emphasis on IT areas and 5-6 years exp.
Computer Network Engineer		Information Technology/Systems		Responsible for the implementation, support, and management of an organizations network, servers, hardware, and software. Handles all

		Department		troubleshooting, improving and maintaining the day to day operations of the network infrastructure as well as server administration, routers, hubs, wireless devices, network connectivity and LAN/WAN administration. This person must be able to work independently as well as part of a team. BSEE or BSCS required and 3-5 years exp.
Software Development Engineer		Information Technology /Systems Department		Develops programming procedures to complex programs; recommends the redesign of programs investigates and analyzes feasibility and program requirements and develops programming specifications. Assigned programs typically affect a broad multi-user computer system which meets the data processing needs of a broad area. BSCS or BSME required 5-7 yrs. exp.
Business Systems Analyst		Information Technology/Systems Department		Responsible for delivering solutions to support the various units within a client organization. This individual will be responsible for the analysis, design, configuration and support of the implementation of software and/or business solutions. The systems analyst must also be strong at providing facilitation skills to drive alignment and consensus across stakeholders and become the intermediary between technical and non-technical resources. Must have a BS in Computer Science or BS in Business Admin. 5-7 years exp.
Senior Business Systems Analyst		Information Technology/Systems Department		The senior analyst should maintain the same responsibilities as the Business systems Analyst except only at a higher level. They typically possess a higher level of actual work experience and are equally responsible for delivering solutions to support the various business units within a client organization and advanced techniques to elicit business and or technical needs using interviews, workshops, modeling and document analysis as appropriate. Must have a BS in Computer Science or BS in Business Admin with 5-7 years exp.
Senior Database Developer		Information Technology/Systems Department		The senior Database Developer is responsible for developing applications within a company's database environment. Technologies can be Oracle, SQL, Server, Informix, Sybase or and other database utilized by a client. This individual will

			be responsible for developing applications that support the database of the organization and responsibilities will include maintaining, supporting troubleshooting and developing applications that will improve the efficiency of the organizations stored data. BS in Computer Science and/or 5-7 yrs. equivalent exp.
Web Developer		Information Technology/Systems Department	The Web Developer is responsible for application development and support of the web applications and environment of a client to maintain an organization's online presence. This individual will develop, maintain and create web applications for an organization and typically works with various web technologies to possible include JavaScript, ASP, Visual Basic, .Net Suite. They will be responsible for building and designing high-quality, reliable and effective Internet and Intranet portal, database or web centric applications. Microsoft Certified, BS in Computer Science. minimum 5-7 yrs. exp.
Project Manager-Computer Systems		Information Technology/Systems Department	The project manager is responsible for the implementation, support and management of projects within an organization. They are also responsible for managing everything from resources, timelines and budgets to helping put resources in place to carry out initiatives and maintain time lines as established. The project manager may also function as the Business Systems Analyst and be responsible for gathering requirements and creating technical and functional documentation. PMP Certifications that make them a Subject Matter Expert in a particular area or other professional qualifications and a BS/BA are needed to allow them to manage a project successfully. 5-6 years exp.
LAN/WAN Network Administrator		Information Technology/Systems Department	The LAN/WAN Administrator will be responsible for the daily maintenance of servers, switches and routers, troubleshooting and supporting of LAN Infrastructure/connectivity issues, Network security, and Wide Area Networking as well. They will also be responsible for the daily administration of Email (Lotus Notes, Windows, etc.), internal/external security and Antivirus protection and internet/firewall security. BS and Professional Certifications and 5-7 years exp.

APC Workforce Solutions, LLC dba Zerochaos
Authorized Schedule Pricelist
SIN 595-21 HR Services
SIN 595-27 Pre Employment Background Investigations

LABOR CATEGORY	GSA CATALOG RATE WITH IFF	Unit of Issue
Human Resource Assistant II	$39.59	per hour
Human Resource Consultant I	$51.20	per hour
Human Resource Consultant II	$63.63	per hour
Human Resource Consultant III	$86.17	per hour
Subject Matter Expert I	$114.51	per hour
Subject Matter Expert II	$155.44	per hour
Subject Matter Expert III	$192.40	per hour
Human Resource Specialist I	$51.60	per hour
Human Resource Specialist III	$72.25	per hour
Project Manager	$107.09	per hour
SR Training Specialist	$157.57	per hour
Training Specialist I	$63.62	per hour
Training Specialist II	$75.65	per hour
Recruitment & Placement Specialist	$63.92	per hour
Project Schedulers	$43.21	per hour
P.E. Electrical Engineer	$85.76	per hour
P.E. Mechanical Engineer	$68.13	per hour
Project Engineers	$93.46	per hour
Aircraft Stress/Fatigue Analyst Engineer	$74.94	per hour
Aircraft Design Engineer	$94.22	per hour
Business Systems Analyst	$63.59	per hour
Senior Business Systems Analyst	$109.21	per hour
Software Development Engineer	$78.51	per hour
Information Technology Mgr.	$81.76	per hour
Computer Network Engineer	$90.32	per hour
Senior Database Developer	$101.96	per hour
WEB Developer	$90.32	per hour
Project Manager-Computer Systems	$125.42	per hour

LAN/WAN Network Administrator	$78.37	per hour
Automated Systems Testing Engineer	$125.42	per hour
Real Time Systems/Simulation Software Engineer	$134.41	per hour
Architects	$95.97	per hour
County Criminal Search	$12.86	Each
Drug Testing Urine	$34.20	Each
O.I.G/G.S.A search	$10.93	Each
County Civil Search	$15.82	Each
Federal Civil Search	$15.69	Each
Federal Criminal	$14.83	Each
Nationwide Wants & Warrants	$10.94	Each
Credit Report	$11.52	Each
SS # Verification	$4.99	Each
Previous Employer Verification	$13.18	Each
Professional Reference Verification	$11.88	Each
Personal Reference Verification	$13.80	Each
Education Verification	$12.79	Each
Driving History	$11.59	Each
Professional License Verification	$12.16	Each
Sex Offender State Search	$11.01	Each
National Sex Offender Registry	$11.19	Each
Workers Compensation Verification	$14.07	Each
DOT Drug & Alcohol Questionnaire	$13.59	Each
National Criminal File Search (NCFS)	$11.30	Each
Multi-State Sex and Violent Offenders	$11.30	Each
Statewide Search	$11.99	Each
International Criminal Search	$35.06	Each
Global Watch Assessment	$11.57	Each